

SYLLABUS

GERMAN 1101.01

GERMAN I (4 CREDIT HOURS)
Autumn 2021

COURSE OVERVIEW

Course description

German 1101.01 is designed to help you learn to communicate in culturally appropriate ways in German. We aim to help you develop balanced skills in speaking, listening, reading, and writing. At the end of the semester, you should be able to listen to simple conversations or stories and understand them, read and understand short texts, engage in brief conversations on everyday topics, and write short essays on familiar topics using the structures and vocabulary you have learned. In addition, you will learn about life and culture in the German-speaking countries. This course conforms to goals set by the [European Common Framework of Reference for Languages](#) at the A1 level.

General Education Expected Learning Outcomes

German 1101.01 is an introduction to the German language and German-speaking cultures. It is the first of a three-semester course sequence designed to address the goals of category 1. **Skills: C. Foreign Language** of OSU's General Education Curriculum:

Goals

Foreign Language coursework develops students' skills in communication across ethnic, cultural, ideological, and national boundaries, and an understanding and appreciation of other cultures and patterns of thought.

Expected Learning Outcomes

1. Students employ communicative skills (e.g. speaking, listening, reading, and/or writing) in a language other than their native language.
2. Students describe and analyze the cultural contexts and manifestations of the people who speak the language that they are studying.
3. Students compare and contrast the cultures and communities of the language that they are studying with their own.

In addition, you will learn about life and culture in the German-speaking countries. This course conforms to goals set by the European Common Framework of Reference for Languages at

the A1 level. More information can be found on [CarmenCanvas](#). Please see the student orientation video and Getting Started page.

Placement Tests

You are required to fill out the “Student Information Form” on the course’s CARMEN CANVAS site to ensure that you are taking the appropriate level of German. If your last German language class was in junior and/or senior high school, you most likely have already taken the placement test. If you have not taken the placement test yet, you are required to take it promptly to make sure that you are in the right German language course. The German placement test is a computerized exam, administered by the *Center for Languages, Literatures, and Cultures*. You can find more here: <https://germanic.osu.edu/foreign-language-placement-testing>. If you have any questions regarding your German language placement talk to your instructor or contact the language program director Prof. Taleghani-Nikazm at taleghani-nikazm.1@osu.edu.

COURSE MATERIALS AND TECHNOLOGIES

Textbook and Book-Code

Required

1. *Impuls Deutsch 1: Intercultural, Interdisciplinary, Interactive*. **Course Book**. ISBN 978-3-12-605306-8 Authors: N. Tracksdorf, N. Coleman, D. Rarick, and F. Weidauer .
2. *Impuls Deutsch 1: Intercultural, Interdisciplinary, Interactive*. **Digital Workbook**. Authors: D. Rarick, A. Geithner, N. Tracksdorf, and F. Weidauer. You will need a Book-Code (license) for the Online workbook that you will access through *Blinklearning*.

You may purchase the Textbook and the digital workbooks at Barnes & Noble OSU bookstore. A single-use 14-month product license for the Online Workbook (Book Code is printed inside the front cover.) If you are a sponsored student, please be aware that you can get all your course materials, textbook and the access code to the digital workbook, through the bookstore.

You may also purchase the Course book and digital Workbook directly through *Klett USA* Webshop, the publisher’s website, at <https://www.klett-usa.com/the-ohio-state-university/c-2595>.

*We will complete **units 1, 2, and 3** in the first semester of German.*

Fees

TalkAbroad Conversation: For the Intercultural Virtual Exchange (IVE), you are required to complete 3 fifteen-minute conversations with German speakers on [TalkAbroad](#), a video-conferencing platform. The price for **3 conversations is \$30**. Note that the price for 4+

conversations is \$7.50 and since you will conduct another set of 3 conversations in 1102, you may consider purchasing a total of 6 conversations for the whole year.

HOW THIS COURSE WORKS

Mode of delivery: This course is taught 100% in person and meets four times a week.

Credit hours and work expectations: This is a **4-credit-hour course**. According to Ohio State policy (go.osu.edu/credithours), students should expect around 4 hours per week of time spent on direct instruction (e.g., instructor content and Carmen activities) in addition to 8 hours of homework (e.g., digital workbook activities, preparing and completing assignments) to receive a grade of (C) average.

Organization of the class: This is a flipped classroom, which means that you will learn and practice new structures at your own pace prior to coming to class. The **LERNEN** section in your workbook provides you with background knowledge that you will need for practicing in the classroom. The **MACHEN** section of the book emphasizes interaction, communication, and project-based learning. This is the part that you will be working with in the classroom. Finally, in the **ZEIGEN** part of the book, you will demonstrate and critically reflect on what you have learned.

Participation expectations: REGULAR ATTENDANCE will give you the opportunity to practice using the language with others and to receive feedback from your instructor. Therefore, you are encouraged to attend class regularly, volunteer often and participate actively. Making errors is natural and part of your language development, so it is necessary that you make your best effort to speak German at all times, and do not wait to be called on before speaking. The following class participation scale is used to assess your weekly performance grade:

100%	high level of preparation; active participation in class activities and partner/group work; uses German almost exclusively; asks questions or volunteers information.
90%	regularly prepared; frequent participation in class activities and partner/group work; makes a conscious effort to use as much German as possible; volunteers answers to open questions (not directed at anyone).
80%	usually prepared, but preparation inconsistent; some participation in class activities and partner/group work; uses German when required.
70%	rarely prepared; rarely able to answer when called on; rarely volunteers.
0-60%	not prepared for class; does not participate.

Work outside of class sessions: Regular practice and preparation are necessary for steady development and success in language learning. Therefore, there will be daily homework assigned in the LERNEN and ZEIGEN sections of the book, so you can study the new materials and practice listening, reading, writing, and speaking German outside the class. Details on homework assignments and projects are available on the CARMEN CANVAS course website.

We also recommend that you take advantage of extracurricular opportunities such as our weekly *Kaffeestunde* to practice your German language skills. Check our [department's website](#) for details about *Kaffeestunde* and the German Club.

How to succeed in this course: Becoming proficient in a world language (in your case, in German) means developing culturally appropriate language SKILLS in addition to understanding how the language works. Language skills are developed through continuous and meaningful PRACTICE, including practice in using the language to communicate with others. In this course, we will use a variety of practice activities and language tasks that require you to interact with others. These are designed to supplement the INDIVIDUAL STUDY and preparation that you can do best by yourself at home. You will find that REGULAR rather than sporadic PREPARATION is essential for steady progress and good performance. Prepare for your next class and review lessons every day for a period of 60 minutes each time. Keep up with your lessons! Language learning is cumulative. Timely completion of homework helps reinforce your learning and keep you up to date in class.

Attendance: Daily class attendance is crucial for the development of your language skills and therefore for success in this course regular attendance is expected. Absences will be closely monitored and fall into three categories: “grace sessions”, excused absences, and unexcused absences.

Over the course of the semester, you will be permitted **four** days of absences as “grace sessions” (equivalent to one week of class) without the need for official documentation. Any absence beyond the four “grace sessions” can be excused, if you have an acceptable and verifiable reason. Each unexcused absence will result in the lowering of your final course grade by 1% at the end of the semester. For example, if your grade is 85% with the fifth unexcused absence beyond your “grace sessions” your grade will be reduced to 84% and 83% with the sixth unexcused absence and so on.

Note: *Should you be absent the day of an exam, you must present official, documented proof of illness or of some other calamity in order to be able to make it up. Otherwise, you will receive a zero!*

Absences are only excused with a valid, written excuse. If you have to be absent or are ill, contact a classmate or your instructor to find out the assignments that you missed.

Some examples of **ACCEPTABLE** excuses include:

- Emergency/extreme situations such as illness, family medical emergency, or death in the family

- A career interview that cannot be rescheduled outside of class time (upon verification)
- Governmental duties such as subpoenas, jury duty, and military service

Some examples of **UNACCEPTABLE** excuses include:

- Family vacations
- Conflicts with work schedule (You are a student first at OSU. Instructors expect students' class schedule/performance to take precedence over work schedules.)
- Athletic/recreational activities that are not affiliated with OSU

Note: *The falsification of official documents is a serious offense that will be reported to COAM. See the discussion on Academic Misconduct.*

Tardiness: Coming late to class is disrespectful to the students in class and the instructor. It also disrupts the lesson. Repeated **tardiness** will lower your grade. **Four** times 15 minutes late or more will be counted as one full day of unexcused absence.

Excessive Absences: Students with **16 or more total absences** will not receive a passing grade regardless of the reasons for the absences (grace days, excused, unexcused) since in-class communicative activities cannot be made up. If a student has 16 or more absences and can provide valid documentation for those absences, we will support the student's petition to withdraw from the course late or to do a retroactive withdrawal. Students who find themselves in this situation should notify their academic counselor as soon as possible to explore options.

In sum, make sure that you clearly understand the attendance and tardiness policies for this course, that you keep track of your own attendance and tardiness records, and that you make wise decisions regarding if and when you miss class.

Course technology

Technology support

For help with your password, university email, Carmen, or any other technology issues, questions, or requests, contact the Ohio State IT Service Desk. Standard support hours are available at ocio.osu.edu/help/hours, and support for urgent issues is available 24/7.

- **Self-Service and Chat support:** ocio.osu.edu/help
- **Phone:** 614-688-4357(HELP)
- **Email:** servicedesk@osu.edu
- **TDD:** 614-688-8743

Technology skills needed for this course

- Basic computer and web-browsing skills
- Navigating Carmen (go.osu.edu/canvasstudent)
- CarmenZoom virtual meetings (go.osu.edu/zoom-meetings)

- Recording a slide presentation with audio narration (go.osu.edu/video-assignment-guide)
- Recording, editing, and uploading video (go.osu.edu/video-assignment-guide)

Required equipment

- Computer: current Mac (MacOs) or PC (Windows 10) with high-speed internet connection
- Webcam: built-in or external webcam, fully installed and tested
- Microphone: built-in laptop or tablet mic or external microphone
- Other: a mobile device (smartphone or tablet) to use for BuckeyePass authentication

Required software

- Microsoft Office 365: All Ohio State students are now eligible for free Microsoft Office 365. Full instructions for downloading and installation can be found at go.osu.edu/office365help.

Carmen access

You will need to use BuckeyePass (buckeyepass.osu.edu) multi-factor authentication to access your courses in Carmen. To ensure that you are able to connect to Carmen at all times, it is recommended that you take the following steps:

- Register multiple devices in case something happens to your primary device. Visit the BuckeyePass - Adding a Device help article for step-by-step instructions (go.osu.edu/add-device).
- Request passcodes to keep as a backup authentication option. When you see the Duo login screen on your computer, click **Enter a Passcode** and then click the **Text me new codes** button that appears. This will text you ten passcodes good for 365 days that can each be used once.
- Download the Duo Mobile application (go.osu.edu/install-duo) to all of your registered devices for the ability to generate one-time codes in the event that you lose cell, data, or Wi-Fi service

If none of these options will meet the needs of your situation, you can contact the IT Service Desk at 614-688-4357(HELP) and IT support staff will work out a solution with you.

GRADING

ASSIGNMENT CATEGORY	WEIGHTING
Participation	10%
Hausaufgaben	25%
Quizzes	10%
Projects (3)	10%
IVE (+ TalkAbroad) (3)	20%
Oral Exam (1)	10%
Final Exam (1)	15%

Grading scale

93–100: A	87–89.9: B+	80–82.9: B-	73–76.9: C	68–69.9: D+	Below 0-64.9: E
90–92.9: A-	83–86.9: B	77–79.9: C+	70–72.9: C-	65–67.9: D	

Descriptions of major course assignments

Hausaufgaben/Homework:

The online **LERNEN** assignments will help you learn and practice new structures and vocabulary at your own pace before moving to **MACHEN** and **ZEIGEN** assignments. Everything that follows depends on this step, so you must commit to independent study and preparation before every weekly recitation meeting. The **Quizlet** set of the day is part of your **LERNEN** homework. You can access **LERNEN** at blinklearning.com. Details about which assignments to complete will be posted on CarmenCanvas. You are only practicing at this point, so not everything has to be 100% accurate. You will get full points for each individual activity if your instructor has the impression that you took that assignment seriously, practiced, and have been able to do most (not necessarily all) of it correctly (=at least 80%). Your **LERNEN** grade for the chapter will be transferred from BlinkLearning to your CarmenCanvas Gradebook at the end of each week.

In addition to **LERNEN** activities, you will complete assignments in **ZEIGEN** which can also be accessed at blinklearning.com. These are completed after each of your class sessions. Now you are not practicing anymore, you are showing/demonstrating that you understand what you learned in **LERNEN** and practiced/used in **MACHEN**. You will receive points matching how much of each activity was done correctly. Your **ZEIGEN** grade for the chapter will be transferred from BlinkLearning to your CarmenCanvas Gradebook at the end of each chapter. Guidance on how to create an account and navigate Blinklearning is posted on CarmenCanvas.

Vocabulary Quizzes:

There will be an online vocabulary quiz once a week during the semester.

Projects:

You will complete 3 *Projekte*/projects in this course, each consisting of a series of activities that involve speaking, listening, writing, and reading skills. More details and guidance are on CarmenCanvas.

Intercultural Virtual Exchange (IVE):

Throughout the course, you will complete **three** IVE modules that have the development of **interactional** and **intercultural** competencies at their core. Each IVE module consists of: a) Pre-TalkAbroad activities aiming to *awaken curiosity* and preparing for the TalkAbroad conversation, b) TalkAbroad conversation with a native speaker of German living in a German-speaking country, and c) Post-TalkAbroad structured reflection (in English) and in-class discussion (in German and English). Instructions on parts of the module plus details about TalkAbroad and how to create an account are available on CarmenCanvas.

Oral Exam:

The Oral Exam will be administered during the last week of the semester. See details on CarmenCanvas.

Final Exam:

The final exam will focus on reading and writing skills and it will be posted on CarmenCanvas.

Tests and other assessments will be graded on a percentage basis. Missed tests, quizzes or any other graded assessment activities will count as ZERO. Only in the case of verifiable (documented) illness or emergency which prevent you from taking the test (see note under attendance) will a make-up be given.

Late assignments

Late submissions will not be accepted. Please refer to Carmen for due dates.

Please Note. Don't hesitate to visit your instructor during office hours to discuss questions or problems regarding the course. Your instructor is a good source for strategies to help you

increase your learning. For more general questions about the course and our language program, please contact the departmental language program director is **Professor Taleghani-Nikazm**, 438 Hagerty Hall, e-mail: taleghani-nikazm.1@osu.edu. The Department office is in 498 Hagerty Hall, phone 292-6985. Visit our department's WEB SITE at <http://germanic.osu.edu>.

OTHER COURSE POLICIES

Health and safety requirements

All students, faculty and staff are required to comply with and stay up to date on all university safety and health guidance (<https://safeandhealthy.osu.edu>), which includes wearing a face mask in any indoor space and maintaining a safe physical distance at all times. Non-compliance will be warned first and disciplinary actions will be taken for repeated offenses.

Communication guidelines

The following are my expectations for how we should communicate as a class. Above all, please remember to be respectful and thoughtful.

- **Tone and civility:** Let's maintain a supportive learning community where everyone feels safe and where people can disagree amicably. Remember that sarcasm doesn't always come across online.
- **Backing up your work:** Consider composing your academic posts in a word processor, where you can save your work, and then copying into the Carmen discussion.

Zoom guidelines

This class meets in-person. There may be assignments that require for you to meet with other students and/or your instructor on Zoom. In such case, you are expected the following when you enter your Zoom class meetings:

- Turn on your camera and keep it on the entire time.
- If you plan on using a background, opt for a rather simple and neutral one.
- Mute your microphone when you are not speaking.
- Only your instructor has the permission to record the class.
- Make sure the place where you're at during your class Zoom meeting is quiet and well-lit.
- Do not move or drive during your class Zoom meeting. It's not only distracting but it's also not safe!
- Turn-off your email, your cell phone, social media, etc. during the class.
- Log in at least 2-3 minutes before class to make sure you're in class on time.
- To participate in class discussion, use the digital hand feature in Zoom.
- If possible, use a headphone with microphone

Academic integrity policy

Ohio State's academic integrity policy

Academic integrity is essential to maintaining an environment that fosters excellence in teaching, research, and other educational and scholarly activities. Thus, The Ohio State University and the Committee on Academic Misconduct (COAM) expect that all students have read and understand the university's *Code of Student Conduct* (studentconduct.osu.edu), and that all students will complete all academic and scholarly assignments with fairness and honesty. Students must recognize that failure to follow the rules and guidelines established in the university's *Code of Student Conduct* and this syllabus may constitute "Academic Misconduct."

The Ohio State University's *Code of Student Conduct* (Section 3335-23-04) defines academic misconduct as: "Any activity that tends to compromise the academic integrity of the university or subvert the educational process." Examples of academic misconduct include (but are not limited to) plagiarism, collusion (unauthorized collaboration), copying the work of another student, and possession of unauthorized materials during an examination. Ignorance of the university's *Code of Student Conduct* is never considered an excuse for academic misconduct, so I recommend that you review the *Code of Student Conduct* and, specifically, the sections dealing with academic misconduct.

If I suspect that a student has committed academic misconduct in this course, I am obligated by university rules to report my suspicions to the Committee on Academic Misconduct. If COAM determines that you have violated the university's *Code of Student Conduct* (i.e., committed academic misconduct), the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the university. If you have any questions about the above policy or what constitutes academic misconduct in this course, please contact me.

Other sources of information on academic misconduct (integrity) to which you can refer include:

- Committee on Academic Misconduct web page (go.osu.edu/coam)
- Ten Suggestions for Preserving Academic Integrity (go.osu.edu/ten-suggestions)
- Eight Cardinal Rules of Academic Integrity (go.osu.edu/cardinal-rules)

Note that it is considered plagiarism if you cut and paste a text from the internet into your course work. It is also plagiarism to have a native speaker or fluent speaker of German do any of your work for you. In this course, it is considered cheating to use any sort of internet translator (such as Google Translate) to complete your course work. Also, keep in mind that these online tools are not accurate.

Copyright for instructional materials

The materials used in connection with this course may be subject to copyright protection and are only for the use of students officially enrolled in the course for the educational purposes associated with the course. Copyright law must be considered before copying, retaining, or disseminating materials outside of the course.

Statement on Title IX

All students and employees at Ohio State have the right to work and learn in an environment free from harassment and discrimination based on sex or gender, and the university can arrange interim measures, provide support resources, and explain investigation options, including referral to confidential resources.

If you or someone you know has been harassed or discriminated against based on your sex or gender, including sexual harassment, sexual assault, relationship violence, stalking, or sexual exploitation, you may find information about your rights and options at titleix.osu.edu or by contacting the Ohio State Title IX Coordinator at titleix@osu.edu. Title IX is part of the Office of Institutional Equity (OIE) at Ohio State, which responds to all bias-motivated incidents of harassment and discrimination, such as race, religion, national origin and disability. For more information on OIE, visit equity.osu.edu or email equity@osu.edu.

Commitment to a diverse and inclusive learning environment

The Ohio State University affirms the importance and value of diversity in the student body. Our programs and curricula reflect our multicultural society and global economy and seek to provide opportunities for students to learn more about persons who are different from them. We are committed to maintaining a community that recognizes and values the inherent worth and dignity of every person; fosters sensitivity, understanding, and mutual respect among each member of our community; and encourages each individual to strive to reach his or her own potential. Discrimination against any individual based upon protected status, which is defined as age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status, is prohibited.

Your mental health

As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce a student's ability to participate in daily activities. No matter where you are engaged in distance learning, The Ohio State University's Student Life Counseling and Consultation Service (CCS) is here to support you. If you find yourself feeling isolated, anxious or overwhelmed, on-demand resources are available at go.osu.edu/ccsondemand. You can reach an on-call counselor when CCS is closed at 614-292-5766, and 24-hour emergency help is also available through the 24/7 National Prevention

Hotline at 1-800-273-TALK or at suicidepreventionlifeline.org. The Ohio State Wellness app is also a great resource available at go.osu.edu/wellnessapp.

ACCESSIBILITY ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

Requesting accommodations

The university strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability including mental health, chronic or temporary medical conditions, please let me know immediately so that we can privately discuss options. To establish reasonable accommodations, I may request that you register with Student Life Disability Services. After registration, make arrangements with me as soon as possible to discuss your accommodations so that they may be implemented in a timely fashion. **SLDS contact information:** slds@osu.edu; 614-292-3307; 098 Baker Hall, 113 W. 12th Avenue.

Accessibility of course technology

This online course requires use of CarmenCanvas (Ohio State's learning management system) and other online communication and multimedia tools. If you need additional services to use these technologies, please request accommodations with your instructor.

- Canvas accessibility (go.osu.edu/canvas-accessibility)
- Streaming audio and video
- CarmenZoom accessibility (go.osu.edu/zoom-accessibility)
- Collaborative course tools

The **third-party tools** we use in this course also offer support and answers to various questions users may have.

- [Blinklearning Support](#)
- [Blinklearning FAQs](#)
- [TalkAbroad Support](#)

WEEKLY SYLLABUS

Refer to the CarmenCanvas for weekly topic and assignment due dates.